

RENTAL UNIT WALK-THRU EVALUATION FORM

Tenant/s: _____ DATE: _____

Property Address: _____

A rental agreement is a voluntary agreement between the renter and the landlord: each party has a responsibility to uphold their responsibility as defined in the lease agreement. This form should be completed within 72 hours after moving in to the rental property or within 72 hours after the tenant has vacated the property. This report may be used by either the landlord or the tenant to document the condition of the unit that is or has been rented.

THIS IS NOT A MAINTENANCE REQUEST

ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
LIVING ROOM		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixtures		
Window(s) Screen(s)		
Window Coverings		
Other		
KITCHEN		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixtures		
Window(s) Screen(s)		
Window Coverings		
Light Fixture(s)		
Cabinets		
Counters		
Sink(s) & Plumbing		
Garbage Disposal		
Other		

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ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
APPLIANCES		
Stove/Oven		
Range Hood		
Refrigerator		
Dishwasher		
Microwave		
Other		
DINING ROOM		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixtures		
Window(s) Screen(s)		
Window Coverings		
Other		
BATHROOM #1		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixtures		
Window(s) Screen(s)		
Window Coverings		
Sink & Plumbing		
Bathtub/Shower		
Toilet		
Cabinet		
Other		
BATHROOM #2		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s)		

RENTAL UNIT WALK-THRU EVALUATION FORM

ITEM	CONDITION ON ARRIVAL	CONDITION ON DEPARTURE
BEDROOM #3		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixtures		
Window(s) Screen(s)		
Window Coverings		
Closets including doors & Tracks		
Other		
BEDROOM #4		
Floor & Floor Coverings		
Walls & Ceiling		
Door(s)		
Door Lock(s) & Hardware		
Lighting Fixtures		
Window(s) Screen(s)		
Window Coverings		
Closets including doors & Tracks		
Other		
EXTERIOR		
Foundation		
Walls		
Roof		
Gutters		
Exterior Doors		
Shutters		
Mailbox		

RENTAL UNIT WALK-THRU EVALUATION FORM

I/We certify that I/we have done a walk-through inspection of the premises. I have examined each appropriate item and noted the condition. I understand that I am responsible for any and all damage resulting from my negligence or the negligence of my guests. I also understand that this inspection form shall become a part on the residential contract.

MOVE-IN INSPECTION DATE: _____

Tenant Signature: _____

Tenant Signature: _____

Tenant Signature: _____

MOVE-IN INSPECTION DATE: _____

Owner/Agent Signature: _____

Tenant Signature: _____

Tenant Signature: _____

Tenant Signature: _____